

**TRANSFER OUT FORM**

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SEVIS ID #: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip/Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Reasons of transfer:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Program Start Date at Transfer-In School:** \_\_\_\_\_

**Are you currently on CPT/OPT? (Y/N):** \_\_\_\_\_

(Please note that CPT/OPT will be stopped once the transfer is released.)

I understand that I am required to maintain attendance until the SEVIS is released.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Financial Officer uses only.

Please check;

- The above student has the balance due in an amount of \$ \_\_\_\_\_
- The above student does not have any current balance.
- Additional comments: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_